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JOB TITLE:	Public Works Laborer
Department:	Public Works
PAY STATUS:	Non-Exempt (40 hours)
REPORTS TO:	Director of Public Works
DATE:	Last Revision Approved: October, 2024

Position Objective:

The Public Works Laborer (PWL) serves as an entry level position carrying out specific plans and assignments as directed by the Director of Public Works. This position will primarily be assigned unskilled labor tasks and will assist PWT 1's and the PWT 2 with the construction, modification, maintenance or replacement of municipally owned electric, sewer, street and storm water systems. Performs unskilled maintenance work on Town streets, electric, sewer, storm water, grounds, buildings, parks, vehicles and equipment, and other related duties as required.

ESSENTIAL FUNCTIONS:

The Public Works Laborer will assist with unskilled labor tasks. May also be assigned skilled labor tasks at the discretion of the Director of Public Works. Assists with the maintenance of the Street, Sewer, Electric and Storm Water systems as directed.

- Picks up trash
- Works on the yard waste truck
- Operator lawn mowers, weed-eaters, blowers etc.
- Cleans up job sites
- Digs holes and trenches for poles, guy wires, and underground lines.
- Trim trees under power lines
- Performs unskilled tasks associated with the operation, maintenance, and distribution of sewer systems and facilities.

- Assist with the maintenance and repair of sewer distribution mains and laterals; lift stations.
- Assist with the installation of sewer laterals.
- Perform unskilled labor associated with excavation, installation or repair of lines, and equipment.
- Set up and maintain traffic control devices needed to close roads due to water work.
- Use jackhammer, air compressor, and hydraulic tampers to remove asphalt or concrete needed to install, repair, or replace sewer mains and laterals.
- Apply paint and protective coating to streets, curbs and wastewater facilities as required.
- Loads and unloads gravel, dirt, timber, chemicals, and other materials, tools and equipment.
- Shovels snow
- Trims trees and rakes leaves as needed.
- Digs shallow trenches and ditches.
- Cleans catch basins and manholes.
- Picks up paper and debris on public property and streets.
- Performs various street maintenance duties such as cleaning gutters and patching holes.
- May be required to be on-call as the need dictates.

Knowledge, Skills and Abilities:

- High school diploma or GED.
- General knowledge of the practices of construction, repair, and/or maintenance of municipally-owned electric, sewer, storm water and street systems.
- Knowledge of the occupational hazards involved in the safety precautions necessary to the proper operation of varied construction and maintenance equipment.
- Knowledge of the traffic laws and regulations governing equipment operation.
- Comply with the Town of Clayton safety rules and regulations.
- Ability to safely enter and exit manholes and other confined spaces as required.
- Requires ability to maneuver in manholes and other confined spaces.
- Ability to establish working relationships with employees and the general public.
- Ability to express ideas or make recommendations concerning job-related issues.
- Ability to perceive quality of work and receive instruction.
- Ability to lift, carry, push, and pull heavy objects – up to 50 lbs.
- Ability to stand for long periods of time – four (4) hours.
- Ability to reach for specific objects at short distances in local working area.
- Ability to bend, stoop, or kneel; climb, ascend, and descend stairs/ladders.
- Ability to work in extreme weather conditions ranging from hot to cold.
- Ability to work in an environment where the noise level ranges from quiet to very loud depending upon the task assigned.
- Must pass a substance abuse test and a criminal background check.

Miscellaneous:

The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The Town of Clayton is an equal opportunity employer.

2025 pay Scale for this position.

<u>PW Laborer</u>	\$20.13	\$20.73	\$21.35	\$22.02	\$22.68
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