

COUNCIL MEETING

July 13, 2015

The regular meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow, and Fletcher present with Mayor Letterman presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Sgt. Scott, Sandy Delane, and Sterling Enos were also in attendance.

1. Approve Minutes:

- ***Council Meeting June 8th – motion made by Mr. Dias and seconded by Ms. DeBenedictis to approve the meeting minutes as presented. Motion carried unanimously.***

2. Treasurer's Report:

Motion made by Ms. DeBenedictis and seconded by Mr. Dias to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Communication:

- Ms. DeBenedictis read a letter from the Department of Transportation. The Department of Transportation will be issuing a check to the Town of Clayton in the amount of \$41,554.37 for Municipal Street Aid. These funds are for the 2016 fiscal year.

4. Electric:

- Ms. DeBenedictis stated our guys had a busy month.
06/14/15 at 8:15 p.m. - we had an outage due to a heat related fuse. The electric was disrupted for two (2) hours and this occurrence was after hours.
06/16/15 an in-line fuse blew due to a squirrel making contact with the primary and the location of the outage was in front of Clayton Elementary School during normal business. Outage was 30 minutes.
06/21/15 fuse blew feeding Clayton Elementary caused by a lightening strike, after hours.
06/23/15 in-line fuse blew in the area of Old Country Farm. This outage causes parts of Old Country Farm, Providence Crossing, and Huntington Mills to be out of electricity. Outage was after hours.
06/25/15 3 in-line fuse from pole damaged from 06/23. Providence Crossing was out for approximately 90 minutes. Old Country Farms was out for 7 hours and this occurrence was after hours.
Mr. Letterman asked was the outages due to the weather. Mr. Hurlock responded that most of the outages were due to the weather. Mr. Hurlock stated the Town of Clayton has a line that is poorly designed by a hedgerow and when there is a storm we do have problems in this area. In the future, the Town will need to look into having this line relocated in the ground. During the storm from 06/23/15 the lightning struck a pole, caught fire, and no one noticed. The next storm blew in on 06/25/15 and lightning struck and cross arms fell off the pole. It will be a

substantial amount of money to have this line buried. This particular line feeds Old Country Farms and Clayton Intermediate School.

- Ms. DeBenedictis said an Electric Committee Meeting was held on July 8, 2015 to discuss changing the utility due date and extending the date for disconnection. Since, the attendance from the public was small; we are sending a flyer out with the August utility bills to hopefully have more in attendance at the next meeting. Mayor Letterman would like to have more resident's involvement to discuss this issue. Mr. Letterman stated the other utility companies just change the due date. A date and time for the meeting will be announced in the near future. Ms. DeBenedictis encourages the public to attend the meeting to give their input about the change.

5. Streets:

- Mr. Hurlock – The project for installing street signs in the developments has started and is very overwhelming. The water main is 3 ft. deep and is located between the curb and sidewalk. The support for the post is supposed to go into the ground 3 ft. so this is causing an issue. The Town Crew is in the process of cutting the support post to accommodate the depth, so it will not interfere with the water main. Huntington Mills should not be too much of a problem because majority of the signs will be able to be installed on the light post. The Town Crew has swept the street to see how long it would take to sweep the streets and we had a 2-hour window and we had to increase it to 3-hours. In Providence Crossing, the paving project for Coldwater has started and public works had to suspend installing the signs.

6. Water & Sewer:

- Mr. Hurlock said water sales are down.

7. Equipment:

- Mr. Hurlock commented that when the new backhoe was purchased, he thought it was too big for the Town of Clayton. With the recent outage in Old Country Farm we had to use the backhoe to drag the bucket truck to the area to repair the outage.

8. Economic Development:

- Ms. DeBenedictis stated she would be meeting with Dave Hugg on July 24th at 10 a.m. at the Town of Smyrna. The Town of Smyrna has done very well in promoting new businesses. Town of Smyrna will refer new business to Clayton if they can not accommodate them.

9. DEMEC:

- Ms. DeBenedictis – DEMEC meeting will be held next week.

10. Planning and Zoning:

- Mr. Hurlock stated the Comprehensive Plan is on the agenda for the plus review and Linda Raab will be representing the Town of Clayton.

11. Unfinished Business:

- Ms. DeBenedictis stated the Boy Scouts garden is really producing vegetables and encourages the public to help themselves to the produce. When you take a vegetable please pull a weed. The Boy Scouts would like to install a fall garden, maybe the fall garden could be located next to the current garden.

12. New Business:

- Final approval of Megna Subdivision Plot (Please contact the Town Hall for the additional information related to this agenda item)

Motion was made by Mr. Dias and seconded by Mr. Fletcher to accept the Megna Subdivision Plot. Motion carried unanimously.

- Discuss and vote on adding Absentee Ballot procedure to the Town Ordinance – Ms. DeBenedictis said I'm very confused on this. There was a question regarding an absentee ballot. Mr. Chambers will need to draft an ordinance. Mr. Chambers stated that he believes the state passed a law regarding absentee ballots. Mr. Chamber said "I know I did something for Middletown; at this point I am drawing a blank on the situation. I will look into this further." Mr. Chambers asked if he could have a copy of the procedures that the Town of Clayton follows. Mr. Letterman asked Melissa to have Sue e-mail the procedures to Mr. Chambers.
- Discuss and vote on adding stop signs in Wheatley's Pond at Holden Court and Preston Lane – This item was deleted from the agenda because the committee meeting minutes were not approved yet.
- Change due date – This item was deleted from the agenda.

13. Adjournment:

***Motion made by Ms. DeBenedictis and seconded by Mr. Dias to adjourn.
Motion carried unanimously.***

Recording Secretary,

Melissa Knight

Public Forum
July 13, 2015

Mayor Letterman opened the Public Forum, letting the public know they will have a limit of 3 minutes to voice their opinion.

Sterling Enos – He wanted to know if this meeting tonight was about changing the due date for the utility bills. Mr. Letterman advised Mr. Enos the meeting took place on July 8th.

Sandy Delane – She asked if a decision has been made on changing the due date for the utility bills yet. Mr. Letterman advised Ms. Delane that Ms. DeBenedictis will give her report at the Council Meeting. Ms. Delane wanted to know if there is an ordinance for grass cutting being blown in the street. If there is an ordinance, why isn't it being followed and she said "You'll need to be stricter with the ordinance."