

COUNCIL MEETING

June 8, 2015

The regular meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow, and Fletcher present with Mayor Letterman presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Chief Hill, Shae Chasanov, Al Hill, and Sandra Delane were also in attendance.

1. Approve Minutes:

Mr. Letterman asked Ms. Chasanov if the minutes before Council could be approved as a group instead of individually. Ms. Chasanov said "Yes."

- ***Council Meeting May 11th, Public Hearing May 12th, Electric Committee Meeting May 20th, and Council Meeting June 4th – motion made by Mr. Carrow and seconded by Mr. Dias to approve the meeting minutes as presented. Motion carried unanimously.***

2. Treasurer's Report:

Motion made by Mr. Dias and seconded by Mr. Fletcher to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Communication:

- Mr. Letterman said Mr. Carrow as Chairperson of Railroad Days would like to have pony rides at the Christmas tree on Saturday for Railroad Days. This has been a custom for the festival. Council did not have any problems with this.

4. Police:

- Chief Hill said there would be more police on duty this weekend for Railroad Days. First State Military Academy also has an event Saturday.

5. Inspections/Enforcement:

- Mr. Hurlock – The town continues to have growth. In Providence Crossing there are four (4) homes under construction, one (1) home finished in Huntington Mills, and two (2) homes under construction in Old Country Farms.

6. Street:

- Mr. Hurlock said the Huntington Mills paving project is complete and has passed inspection. The Town will continue to look at the pavement; we anticipate some problems. The Town has swept the streets in Huntington Mills due to loose blacktop. Mr. Hurlock said paving is a nice job. We have to realize the bottom coat was there for a long time, and we need to be prepared for some problems. We did have our engineer and inspector on the job looking at the pavement, and they have made notes of concerns. Coldwater Drive in Providence Crossing is scheduled for paving on July 6th before another section can be started.

7. Water & Sewer:

- Mr. Hurlock – I did instruct an employee to spec and bid for the lift station on Dickerson Street. There is a little water leak on Main Street, and Public Works will be addressing it on Wednesday.

8. Economic Development:

- Ms. DeBenedictis – It is hard to schedule a meeting with the Economic Development Committee because of everyone’s schedules. The following are new businesses into the Town of Clayton: Florist Shop, Yarn Shop, Liquor Store is now in business, Fingertip Fantasies, and Secured Data. Mr. Burnett has purchased three homes in the town and is in the process of renovating.

9. Board of Adjustments:

- Mr. Hurlock – No pending applications. The Committee has granted a variance located at the corner of S. Rodney Street and Wheatley’s Pond Road to remove the trailer and have a commercial building built. The building measurements will be 10’ X 5’.

10. Unfinished Business:

- Appoint Committees:

Electric	Equipment	Board of Adjustment
Street	Police	Planning & Zoning
Water & Sewer	DEMEC	Appeals Board (Bldg. Code)
Personnel	Budget	Economic Development

See attached documentation showing the chairperson and committee members. Mr. Carrow asked if Mr. Horn could be added to the Economic Development Committee. Mr. Letterman stated the Economic Committee would remain the same at this time. Mr. Letterman said he would like to speak to Mr. Horn about being on the Economic Development Committee prior to just adding his name to the committee. Mr. Letterman said he could revisit this at a later time. Mr. Carrow said “I am very disappointed that Mr. Horn is not being added to this committee.” Ms. DeBenedictis would like to see more citizens participating in the committees. Mr. Letterman said we could form a Public Service Committee and have the citizens involved in this committee. Mr. Letterman advised Mr. Carrow since you are chairman of the Personnel Committee you could schedule a meeting and have the additional committee formed with the citizen’s involvement.

Motion was made by Mr. Dias and seconded by Mr. Fletcher to accept the appointed committee members as presented by Mayor Letterman. Motion carried unanimously.

- 2nd reading and adoption of the amendment to adopt source water protection regulations – See attached documentation.

Motion was made by Ms. DeBenedictis and seconded by Mr. Dias to accept the adoption of the amendment to adopt source water protection regulations. Motion carried unanimously.

11. New Business:

- Vote on reducing the PCA – Mr. Dias read the PCA motion. (See attached motion)

Motion was made by Mr. Dias and seconded by Mr. Carrow to accept the reduction of the PCA from \$0.0026 per kilowatt-hour to a charge of \$0.0022 per kilowatt-hour to be billed beginning with the next billing cycle. Motion carried unanimously.

- April & Michael Hodgeman – SSI/Disability check not received until the 1st – 3rd and would like to make payment arrangements for the 6th of each month. This item was scratched from the Council Meeting. Mayor Letterman talked to residents.
- Discuss and approve the proposed 2014 amendment to the 2008 Comprehensive Plan – See attached documentation. Mr. Letterman – we really don't have to vote on this item; this can just go to the plus review. Mr. Letterman asked if anyone has an objection. The Planning & Zoning Committee and the Planning Consultant worked very hard on the Comprehensive Plan. Mr. Hurlock said certifying our boundaries were very difficult. He had to write up a boundary description that took a long time. We have the boundaries recorded so there will not be any questions of what the boundaries are. Council advised Mr. Hurlock to go forward with the Comprehensive Plan.
- Vote to approve the Auditors Report – The Auditor's Report was discussed at the Public Hearing on May 12th.

Motion was made by Ms. DeBenedictis and seconded Mr. Dias to accept the auditor's report. Motion carried unanimously.

- William Spence – New stop signs and parking signs in Wheatley's Pond. Mr. Spence spoke at the Public Forum. Mr. Hurlock suggested the Town should invite the Fire Company and the Ambulance Company to the meeting.
- Ms. DeBenedictis said the Boy Scouts have planted their garden. They have a sign "If you want to take a squash pull a weed." The Boy Scouts have a garden in Smyrna and throughout the County.

- Mr. Carrow would like to extend an invitation to the Town Council, Mr. Hurlock, and Chief Hill to attend the Railroad Days Saturday June 13th from 9 a.m. to 2 p.m. Railroad Days appreciates the support the Town of Clayton has given over the years. The festival isn't as big as past years. At 9 a.m., we will have the opening ceremony. Mr. Letterman, if you or anyone from Council attends we will recognize you at the opening ceremony. Mr. Letterman, if you would like to speak you are more than welcome to do so. If it is raining, we will move things inside as much as possible. Mr. Letterman will be attending Railroad Days.

12. Adjournment:

Motion made by Mr. Dias and seconded by Mr. Carrow to adjourn.

Motion carried unanimously.

Recording Secretary,

Melissa Knight

Public Forum
June 8, 2015

William Spence said there is a problem in Wheatley's Pond (townhomes) with speeding. He would like to see a speed bump, speed hump, or additional stop signs installed in the development. He suggested a stop sign be installed at Holden Court and Preston Lane. Mr. Spence said that residents are parking in the cul-de-sac perpendicular and not parallel parking so he would like to have signs installed.

Mayor Letterman informed Mr. Spence these issues would need to go in front of the Street Committee. The new members will be assigned to the Street Committee tonight. The front office will contact Mr. Spence when the meeting is held.

Ms. Delane said Huntington Mills has parking problems. She wanted to know if DelDOT will own the streets in Huntington Mills. Mr. Letterman said the Town of Clayton owns the streets. Ms. Delane asked if Mr. Hurlock had time to inspect the paving project in Huntington Mills. Ms. Delane said there was a big gash in the pavement in front of her house. Mr. Letterman informed Ms. Delane that Mr. Hurlock is overseeing the paving project in Huntington Mills as well as the Town's Engineer.