

## **COUNCIL MEETING**

### **May 11, 2015**

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The regular meeting of Mayor and Council was held on the above date with Council members Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Scott Chambers, and Sandra DeLane were also in attendance.

#### **1. Approve Minutes:**

- *Council Meeting 04/13/15 – motion made by Mrs. DeBenedictis and seconded by Mr. Carrow to approve the Council Meeting as presented. Motion carried unanimously.*
- *Budget Committee Meeting 04/23/15 – motion made by Mr. Carrow and seconded by Mr. Letterman to approve the Budget Committee Meeting as presented. Motion carried unanimously.*

#### **2. Treasurer's Report:**

*Motion made by Mr. Letterman and seconded by Mr. Carrow to approve the Treasurer's Report as presented. Motion carried unanimously.*

#### **3. Communication:**

- Ms. DeBenedictis – Read a thank you letter from the Clayton Lions Club. (see attached)

#### **4. Police:**

- Chief Hill said the new police car is equipment and in service as of today.

#### **5. Inspections/Enforcement:**

- Mr. Hurlock – The grass notices are being mailed to homeowners. Mr. Hurlock wanted to let Council know there are several homes that are in foreclosure, and it is the responsibility of the banks to maintain.

#### **6. Street:**

- Mr. Letterman said the paving project in Huntington Mills and Providence Crossing is underway.

#### **7. Water & Sewer:**

- Mr. Hurlock – The Town had a collapsed sewer line and was replaced. Ms. DeBenedictis wanted to know about the Dickerson pumping station. Mr. Hurlock said that he would need to have this job specked out. We are still having problems with the lift station on Dickerson Street. The project on East Street is complete.

#### **8. Personnel:**

- Ms. DeBenedictis – The part-time employee has started, and he is glad to be back.

**9. Budget:**

- Mr. Letterman – A meeting is scheduled for May 12<sup>th</sup> with the auditor at 10:30 a.m.

**10. DEMEC:**

- Ms. DeBenedictis – The turbine had a major problem and could cost 3 million to repair. DEMEC has a couple of ways to fix the issue with cost not being as expensive as they thought.

**11. Planning & Zoning:**

- Mr. Hurlock a meeting is scheduled on May 27<sup>th</sup> with the following agenda items:  
Application for Approval of Subdivision Plot – 73 Dickerson Street  
Site Plan Application Discussion and Approval – 401 Main Street  
Discuss and recommend to Council the proposed 2014 Amendment to the 2008 Comprehensive Plan

**12. New Business**

- Mayor Horn wanted to thank Council and the public for allowing him to represent the Town.
- Judge Vaughn performed the swearing in of Mr. Carrow and Mr. Fletcher.
- Re-Organizational Meeting:  
Mayor – Mr. Fletcher nominated Mr. Letterman and with no second.  
Vice Mayor – No nomination  
Secretary – No nomination  
Treasurer – No nomination  
Asst. Treasurer – No nomination

*A motion was made by Mr. Letterman to have a special meeting for the re-organizational on June 4<sup>th</sup>, seconded by Mr. Carrow. Motion carried unanimously.*

- Appoint Committees:  
No nominations
- 1<sup>st</sup> reading of the amendment to adopt source water protection regulations – Ms. DeBenedictis read the amendment. (see attached)
- Business License Application – TS Logistics, LLC – Mr. Hurlock said the company has met all the requirements.

*A motion was made by Mr. Carrow to accept the business application for TS Logistics, LLC, seconded by Mr. Letterman. Motion carried unanimously.*

- Driver Control Program – The driver control program was recommended by the Town's insurance company. The insurance company has set guidelines for operating town vehicles. Mr. Letterman asked Chief Hill if he has a driver control program for the police department. Chief Hill said he has one in effect and he would recommend Council to adopt this one for the town employees.

***Motion was made by Mr. Letterman to accept the Driver Control Program that the insurance company submitted to the Town of Clayton, seconded by Mr. Carrow. Motion carried unanimously.***

- Review & Voting Approval of the Irrevocable Trust – Please see attached documentation that was presented to Council in regards to the Irrevocable Trust.

***A motion was made by Mr. Carrow to accept the Irrevocable Trust, seconded by Mr. Letterman. Mr. Fletcher obtained.***

- Land for Boy Scouts Community Garden – Ms. DeBenedictis would like to see the Town of Clayton allowing the Boys Scouts an area in which they could have a community garden. Mr. Hurlock would like to see the garden at the water treatment plant that would give them easy access to water.

***A motion was made by Mr. Carrow to accept the Boy Scouts to have a Community Garden at the Water Treatment Plant for a year, as long as the insurance company doesn't have a problem, seconded by Mr. Letterman. Motion carried unanimously.***

**12. Adjournment:**

***Motion made by Mr. Letterman and seconded by Mr. Carrow to adjourn.***

***Motion carried unanimously.***

Recording Secretary,

Melissa Knight

***Public Forum***  
***May 11, 2015***

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No one spoke in the Public Forum.