

COUNCIL MEETING

February 10, 2014

The regular meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Chief Hill, Ed Ide, Sandra Delane, Gene Shaner, Mike Lucas, Jerry Dorsey, Wayne Stover, and Jenn Dailey were also in attendance.

1. Approve Minutes:

Council Meeting 1/13/14 – Motion made by Mr. Carrow and seconded by Mr. Dias to approve the Council Meeting as presented. Motion carried unanimously.

Street Committee Meeting 12/18/13 – A motion was made by Ms. DeBenedictis and seconded by Mr. Dias to approve the Street Committee Meeting as presented. Motion carried unanimously.

Street Committee Meeting 12/28/13 – A motion was made by Mr. Carrow and seconded by Mr. Dias to approve the Street Committee Meeting as presented. Motion carried unanimously.

Personnel Committee Meeting 02/05/14 – A motion was made by Mr. Dias and seconded by Mr. Letterman to approve the Personnel Committee Meeting as presented. Motion carried unanimously.

2. Treasurer's Report:

Motion made by Mr. Dias and seconded by Ms. DeBenedictis to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Town Foreman:

- Mr. Hurlock wanted to inform Council he has spent \$4,600 in sand and salt out of the \$15,000 that was budgeted. This doesn't include the overtime. Mr. Hurlock was pushing snow and being called in the same day for water leaks. The lift station was also not working. Overtime is approximately \$3,000. Mr. Letterman said the overtime is a different line item. Mr. Letterman stated if the overtime is over budget, he may ask to transfer from the snow removal budget to the overtime line item.

4. Inspection/Enforcement:

- Mr. Hurlock gave a summary as of 2/10/14:
 - Contractor Licenses – 19
 - Business Licenses – 13
 - New Home Permits – 2
 - Improvement Permits - 4

5. Streets:

- Mayor Horn spoke regarding the snow removal. Residents need to have snow removed from sidewalks 48 hours after snow fall. Mr. Letterman stated residents are not permitted to shovel or blow the snow back into the streets. Mr. Hurlock said that the Code Red announcement will go out on Wednesday to inform residents of the snow removal 48 hours after snow fall and not discarding the snow back into the street. Chief Hill stated he is having the police department going along the emergency route and making contact with homeowners about moving their vehicles. Mr. Letterman asked Mr. Hill about the residents shoveling and blowing snow back into the streets. Chief Hill did advise some of the homeowners that this is not permitted per the ordinance. Ms. DeBenedictis – Public Works has done a great job.

6. Equipment:

- Mr. Hurlock advised Council the new service truck is ordered.
- Mr. Hill advised Council the new police car is in at IG Burton and will make arrangements to pick up later this week.

7. DEMEC:

- Mr. Hurlock – Aces has hired a meteorologist which lets the towns know about the status of upcoming storms. This is another benefit from DEMEC. This is a nice benefit to us.
- Mayor Horn asked Mr. Hurlock about the natural gas. Mr. Hurlock stated we were kept informed of the issue. They built the plant, and they just cannot get it to us. There is a problem with delivery to make the electricity.

8. Board of Adjustments:

- Mr. Hurlock – Stated there is a Board of Adjustment meeting scheduled for February 27th. The Board of Adjustment meeting is for the Atlantic Tractor variance. The Atlantic Tractor sign is being relocated to their new location on Railroad Avenue.

9. Planning & Zoning:

- Mr. Hurlock – Stated he has scheduled a Planning & Zoning Meeting for February 26th to discuss the Comprehensive Plan. It is due to be updated. Linda Raab is drafting subdivision bonding of the streets in the developments.

10. New Business:

- Vote on the proposal from Clayton Fire Company to change East Street to a one-way street. Mr. Letterman asked Ed Ide to speak regarding this matter. Mr. Ide said East Street will remain a two-way street. See attached plan. The parking on the south side of East Street will be eliminated. The sidewalk would go to the white line which is allocated for parking. This is the fire company's property. This would become the new sidewalk. There is parking across from the fire company.

A motion was made by Mr. Letterman to accept the proposal as outlined in the plans before us indicating the four spots off of Cherry Alley, two on the south side of the property where the sidewalk is intended, and the unmarked spots that are currently on the other side with the exception of the entrance way to the parking lot that is proposed, seconded by Ms. DeBenedictis. Motion carried unanimously.

Mr. Hurlock asked the Mayor and Council to sign the plan to make them part of the Council Minutes. If there are any questions, we are able to pull the plans out or go to Mr. Ide. Mr. Carrow said Mr. Ide is able to sign the plans on behalf of the fire company. Mr. Carrow abstained.

- Vote on the two (2) one-hour and four (4) 30-minute parking spots on Clayton Avenue on the east side. Mr. Letterman stated the new owner and tenant have asked the Town of Clayton to look at the parking issues at the old site of Atlantic Tractor. When turning off of Main Street onto Clayton Avenue, the first two parking spots will be a one-hour parking with the remaining four parking spots being 30-minute parking. Mr. Hill advised Council if they want him to be able to fine violators then the road needs to be marked as well as signage. If the road is only marked, he will not be able to fine violators. Council asked Mr. Ide if he wants the signage in the sidewalk. Mr. Ide replied yes.

A motion was made by Mr. Letterman to have the parking places on Clayton Avenue painted along with signage as follows: The first 2 parking places off of Main Street will be one-hour parking and the remaining 4 parking places will be 30-minute parking, seconded by Mr. Carrow. Motion carried unanimously.

- The selection/approval of the two yearly Community Yard Sales. Ms. DeBenedictis suggested having the yard sales on May 3rd and September 6th.

A motion was made by Mr. Dias to have the yard sales on May 3rd and September 6th, seconded by Ms. DeBenedictis. Motion carried unanimously.

- Vote on changing the Council Meeting starting time. Ms. DeBenedictis stated there is no time change to the Council Meeting. The only change would be holding the Public Forum from 7:15 p.m. to 7:30 p.m. on the night of the Council Meeting. The Council Meeting will start at 7:30 p.m. on the second Monday of each month.

A motion was made by Mr. Carrow to have the Public Forum start at 7:15 p.m. with the Council Meeting remaining at 7:30 p.m. on the second Monday of each month. The change will take effect in June 2014, seconded by Mr. Dias. Motion carried unanimously.

11. Public Forum:

- Wayne Stover – Wanted to thank Mr. Hurlock and his crew for the work they have done. He also thanked Chief Hill and the police department for keeping the Town safe. Our Town seems to be trustworthy.
- Jerry Dorsey is the President of the HOA for Huntington Mills. He wanted to let the Council know the maintenance crew did a hell of a job. He wanted to invite the Council to the HOA meeting in April at the Middle School, and he will extend the invite to the builder of Huntington Mills. Once he has approval from the School District to hold the meeting there, he will let Council know the date.
- Ed Ide – Spoke in regard to the renovations at the Town Hall. The Fire Marshall has approved the renovations, and he will work with the trade contractors for the job and plans to start the work in two to three weeks.
- Mr. Hurlock wanted to advise Council of the road closing on East Street for the safety of the public. The closure is scheduled during the day only when needed.
- Ms. DeBenedictis wanted to inform Council the Clayton Fire Company Auxiliary will hold a meeting in the Council Chambers on February 11th.

13. Adjournment:

*Motion made by Mr. Dias and seconded by Ms. DeBenedictis to adjourn.
Motion carried unanimously.*

Recording Secretary,

Melissa J. Knight