

COUNCIL MEETING
January 13, 2014

The regular meeting of Mayor and Council was held on the above date with Council members DeBenedictis, Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Mr. Chambers, Town Foreman Hurlock, Chief Hill, Clayton & Elizabeth Morris, Chris Letterman, Jennifer Scott, Harvey Scott, Shawn Rau, Crystal Rau, Carl Hutson, and Jenn Dailey were also in attendance.

Mayor Horn excused Councilman Dias from tonight's Council Meeting.

1. Approve Minutes:

Council Meeting 12/9/13 – motion made by Ms. DeBenedictis and seconded by Mr. Carrow to approve the Council Meeting as presented. Motion carried unanimously.

2. Treasurer's Report:

Motion made by Ms. DeBenedictis and seconded by Mr. Carrow to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Communications:

- Ms. DeBenedictis read the communication (see attached)
- Mr. Hurlock – The HOA has to have the approval from the town. Somewhere down the line we need to set up a committee to follow this through. Kent County is proposing to take over the stormwater maintenance program in the developments with a fee. It will also need a 51% vote from the property owners. The Town of Clayton will need to approve this program.

4. Chief of Police:

- Chief Hill - presented the promotions for Corporal Scott to Sergeant and Sr. PFC Rau to Corporal. (see attached)

5. Town Foreman:

- Mr. Hurlock – Attended meeting on Thursday with DNREC. FEMA is requiring the Town of Clayton to amend our flood plan ordinance. Basically it's going to be easier to delete the current flood plan ordinance and adopt a new ordinance. The Town of Clayton has until July 7th to adopt the ordinance. It is a 26 page ordinance. We are going to have to move fast. If its not approved, the Town of Clayton will not be able to insurance flood plan. The Town of Clayton was not in the survey.

6. Inspections/Enforcement:

- Mr. Hurlock – stated the Town of Clayton has issued the following for 2013:
27 Business Licenses
107 Contractors Licenses
77 Improvement Permits
27 New Home Permits

7. Streets:

- Mr. Letterman – Have a couple of issues. After the recent snow fall there were some complaints about the snow removal. Residents complaining the crew hadn't plowed the streets. The residents were throwing snow right back in the streets. The only problem that I witnessed was the residents shoveling snow and/or blowing snow back into the streets which is against the Town of Clayton ordinance. Mr. Letterman stated the town crew did a great job.
- Mr. Letterman – would like to schedule a committee meeting for January 28th at 6:30 p.m., if everyone is available to discuss the drainage problem on Bassett Street and to discuss the 30 minute parking on Clayton Avenue.

8. Personnel:

- Ms. DeBenedictis – Will schedule a Personnel Committee Meeting to discuss changing the Council Meeting time.

9. Planning & Zoning:

- Mr. Hurlock – Has scheduled a Planning & Zoning Meeting for February 26th to discuss the Comprehensive Plan. It is due to be updated. Linda Raab is drafting subdivision bonding of the streets in the developments.
Mr. Letterman - How much of an update do you think this will be? Mr. Hurlock said Linda Raab is recommending an update to the ordinance.

10. Unfinished Business:

- Vote on joining the Central Delaware Chamber of Commerce – Ms. DeBenedictis spoke in regards to joining the Central Delaware Chamber of Commerce. It would cost the Town of Clayton \$275.00 for 2014.

A motion was made by Mr. Carrow to join the Central Delaware Chamber of Commerce, seconded by Ms. DeBenedictis.

Mr. Letterman stated he was not present at the December Council Meeting when the representative spoke about joining. He would like to know what are the benefits of joining and the budget line item for payment for this service. He said he will refrain from voting.

Mr. Letterman abstained.

11. New Business:

- Clayton Fire Company Auxiliary – Request to use the Town Hall Council Chambers for meetings during fire company renovations. Ms. DeBenedictis asked Council members if the Clayton Fire Company Auxiliary would be able to use the Council Chambers to conduct their meetings during the renovations.

Ms. DeBenedictis made a motion for the Clayton Fire Company Auxiliary to use the Town Hall to conduct their meetings during the renovations, seconded by Mr. Letterman.

The motion was amended to: Ms. DeBenedictis made a motion for the Clayton Fire Company Auxiliary to use the Council Chambers for their meeting during the fire house renovations but will not interfere with Town of Clayton meetings, seconded by Mr. Letterman. Motion carried unanimously.

- Acceptance of Halpern Eye Care Total Eye Care Vision Discount Plan and Halpern Prescription Safety Eye Wear – Ms. DeBenedictis spoke in regards to the discount plan. The plan is no cost to the Town of Clayton. The Safety Eye Wear has a cost – Mr. Hurlock said that he would find a line item to pay for this expense in his budget. He feels the Town of Clayton should pay for this service for the protection of his men.

Ms. DeBenedictis made a motion to accept the Halpern Eye Care Total Eye Care Vision Discount Plan and Halpern Prescription Safety Eye Wear, seconded by Mr. Carrow. Motion carried unanimously.

- Change the beginning meeting time of Council Meetings – item was scratched from the meeting.
- To discuss the proposal from Clayton Fire Company to change East Street to a one-way – item was scratched from the meeting.

12. Public Forum:

- Ms. Davis wanted to praise the Police Department for hiring such great police officers. Officer Hume stopped Ms. Davis for expired tags and he was very personable, pleasant, etc.

13. Adjournment:

*Motion made by Ms. DeBenedictis and seconded by Mr. Carrow to adjourn.
Motion carried unanimously.*

Recording Secretary,

Melissa J. Knight