

COUNCIL MEETING

August 12, 2013

The regular meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Town Foreman Hurlock, Ms. Garrison, Chief Hill, Cordell Carr, Corey W. Keen, Sunday M. Schneider, Carol Wimer, Althea & Dexter Perry, Amica Washington, Mike Megna, Danny Hume, and Jenn Dailey were also in attendance.

1. Approve Minutes:

Budget Meeting 07/08/13 – motion made by Ms. DeBenedictis seconded by Mr. Dias to approve the Budget Meeting as presented. Motion carried unanimously.
Council Meeting 07/08/13 – motion made by Mr. Carrow seconded by Mr. Dias to approve the Council Meeting as presented. Motion carried unanimously.

Water & Sewer 07/11/13 – motion made by Mr. Carrow seconded by Mr. Dias to approve the Water & Sewer Meeting as presented. Motion carried unanimously.

Election Meeting 07/31/13 – motion made by Mr. Dias seconded by Ms. DeBenedictis to approve the Election Meeting as presented. Motion carried unanimously.

2. Treasurer's Report:

Motion made by Mr. Dias seconded by Mr. Carrow to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Communications:

- Ms. DeBenedictis read communications (see attached)

4. Chief of Police:

- Chief Hill introduced Danny Hume to the public as the new police officer for the Town of Clayton. He graduated from the police academy with a 99 on 8/2/13.

5. Inspections/Enforcement:

- Mr. Hurlock updated Council on the numbers for the permits. (See attached)

6. Electric:

- Mr. Hurlock stated there were outages due to an accident on Rt. 300 and the same pole the next day was struck by lightning.
- Mr. Hurlock reported that if residents are experiencing blinking lights in their home it could be the substation fault breaker.
- Mr. Hurlock requested a meeting for the current PPAC issue.

7. Street:

- Mr. Letterman stated there will be a meeting August 21st at 6:30 p.m. regarding: repaving streets, agreement with Liberty Knoll to topcoat the development and handicap parking space – 306 Smyrna Avenue.

8. Water & Sewer:

- Mr. Carrow advised Council that he would speak in regards to 166 Sammon Drive in the proper order.
- Mr. Hurlock stated the crew will start flushing hydrants on the East side of Town, move to the West side and then developments. Mr. Hurlock asked if residents experience brown water to please contact the Town Hall.

9. Personnel:

- Ms. DeBenedictis stated a Pension Meeting will be on September 26th from 9 a.m. to 11:30 a.m. at the Clayton Fire Company.

10. Budget:

- Mr. Letterman would like to set up a date for a Budget Meeting for the 2014 fiscal year. He would like to have the Budget for 2014 done on or before October 31st. Mr. Hurlock wanted to know what should be presented in this meeting. Mr. Letterman advised the meeting is a preliminary meeting for example if the police department has any estimates on the renovations that should be present for the meeting.

11. DEMEC:

- Ms. DeBenedictis stated the DEMEC meeting is August 20th and a DLLG meeting is on September 25th.

12. New Business:

- Auditor to present the 2012 financial statements – No show. Mr. Hurlock stated that the Auditors would come if Council requested them to address the public.

Motion made by Ms. DeBenedictis to accept the financial statement presented by the auditors with removing the recommendation seconded by Mr. Dias. Motion carried unanimously.

Mr. Letterman wanted to address the public that recommendations are being removed from previous audits and we have addressed the issues.

- Water & Sewer bill issue for 166 Sammon Drive – Mr. Carrow addressed Council regarding the billing at 166 Sammon Drive stating the findings stand as is.

Motion made by Mr. Carrow to accept the findings of the water & sewer bill will stand as is seconded by Mr. Dias. Motion carried by unanimously.

- Update Business License Ordinance – Mr. Hurlock stated the Town solicitor has the changes to the business license ordinance. Ms. Garrison will look into this.
- Discuss PPAC rate adjustment –
- Vote on extending voting hours on Election Day by 1 hour

Motion made by Mr. Dias to keep the voting hours on election day from 2 p.m. to 7 p.m. seconded by Mr. Carrow. Motion carried by unanimously.

Mr. Letterman addressed the public changing the hours is not that easy. The Town Solicitor would need to change the Town Charter then it would need to go to Legislation for them to approve the change. Ms. DeBenedictis also spoke stating the residents can request an absentee ballot.

- Althea & Dexter Perry – 195 Penrose Branch Road – late fee reconnection, cut off time before acquiring a fee, form letters (i.e. – shut off if not received), electric and water/sewer rates excessive, payment scheduling.

Ms. Perry was very upset that she received a late fee when she was 15 minutes late and the format of the late notices. Ms. Perry spoke with Chris Letterman because of the late fee. She is upset with the staff describing them as catty.

Mayor Horn made recommendations for Ms. Perry to attend an electric committee meeting to address her concerns.

Mr. Perry spoke to the reasons he is upset as well. He does not see why we can not work with the late fees that are assessed being he is already paying a bill over \$500. He claims attitudes and dispositions are not good in the front office.

- Amica Washington – 125 Penrose Branch Road – late fees. Town of Clayton utility bill, disabled person in home.

Ms. Washington stated that she was disconnected due to nonpayment. She called the office stating she has a medical form. The electric was restored to a limiter within 15 minutes.

Mr. Hurlock stated please don't state the town is disconnecting. We are following policy and procedures Council has put in place for the staff. Mr. Hurlock said the electric was disconnected by mistake, Ms. Washington submitted a medical form the day before disconnection.

- Two School Teacher Proclamations - Mayor Horn read and presented Mrs. Huey from Clayton Intermediate School with the proclamation of Smyrna School District Teacher of the Year.
- Proclamation presentation to Corey W. Keen – Eagle Scout Award - Mayor Horn read and presented Corey W. Keen with his proclamation.

13. Public Forum:

- Ms. DeBenedictis thanked Shawn Rau for his diligence in spotting smoke coming from Schwan's facility. She also thanked the Clayton Fire Company. It could have been a bad situation.
- Carol Wimer from 306 Smyrna Avenue has submitted paperwork for a handicap parking space in front of her home. This will be addressed at the Street Committee Meeting on August 21st. Mr. Carr asked if Huntington Mills Association is on the September Agenda. Mayor Horn replied the staff will ensure that request is on the agenda.

14. Adjournment:

*Motion made by Mr. Carrow and seconded by Ms. DeBenedictis to adjourn.
Motion carried unanimously.*

Recording Secretary,

Melissa J. Knight